

# PROGRESSIVE APARTMENT MANAGEMENT, LLC.

P.O. Box 402 - Van Nuys, CA 91408

(818) 902-9955

## Rent Application Requirements

In order for us to promptly process your application to rent, you need to provide us with the following.

1. Your monthly income must be a minimum of 3 times the rent amount.
2. Completed and signed application for each adult.
3. Application fee of \$25.00 in money order for each application, payable to Progressive Apartment Management, LLC.
4. A minimum of \$200.00 in money order (not from Western Union) to hold apartment, which will only be refunded if the application is rejected. Upon being approved, you will be asked to bring the balance of the security deposit, within 24 hours. In the event you change your mind, your deposit will be forfeited or applied towards the loss we incurred as a result of your change of plans. Also, if you are not honest with our managers, don't tell them about past or ongoing evictions, or lie on your application(s), you will lose your \$200 deposit.
5. Please bring the money to be paid in money order (not from Western Union) only, no personal checks or cash.
6. For your application to be processed quickly, all the information must be filled in, especially the correct telephone number of your current employer and landlord or resident manager where you are currently living. If you are at your current job for less than 1 year, you must give us the previous job information. If you are at your current address for less than 2 years, we also need all the previous landlord(s) information.
7. Copies of Driver's License and Social Security card for each adult.
8. Proof of income; either last pay stub or a letter (on letterhead) from your employer.
9. Upon being approved you'll need to bring in the balance of the security deposit within 24 hours.
10. Our standard security deposit is the same amount as the rent, provided you have 2 years employment, with pay stubs. However if you have acceptable bad credit, and/or get paid in cash, we may increase the deposit up to 1.5 month rent, or higher.
11. If the application is approved, Applicant agrees to start the 1 year lease on: \_\_\_\_\_.

Thank you for considering living in our building and look forward to receiving the information requested above.

Read & Agreed by: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Applicant Signature Date Applicant Signature Date

Read & Agreed by: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Applicant Signature Date Applicant Signature Date

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## Requisitos de la Aplicación para Alquiler

Para que nosotros podamos procesar su aplicación rápidamente, usted necesita traer lo siguiente.

1. Su ingreso mensual debe ser por lo menos 3 veces la cantidad de la renta.
2. Aplicación llenada y firmada por cada adulto.
3. El pago de aplicación de \$25.00 en money order por cada aplicación a nombre de Progressive Apartment Management, LLC.
4. Un mínimo de \$200 en money order (no de Western Union), para apartar el apartamento, que se le devolverá solamente si su aplicación es rechazada. Si es aprobada, se le pedirá que traiga el balance del depósito de seguridad, dentro de las siguientes 24 horas. En caso de que usted cambie de idea, su depósito será detenido o aplicado hacia la pérdida que incurrimos como resultado de su cambio de planes. También si usted no es honesto con nuestro gerente residencial, no informa acerca de evicciones pasadas o en proceso, o miente en su aplicación, perderá sus \$200 de depósito.
5. Favor de traer el dinero que va a pagar en money order (no de Western Union) solamente, no cheques personales o efectivo.
6. Para que su aplicación sea procesada rápidamente, debe tener toda la información que se pide, especialmente los números de teléfono correctos de su trabajo y del dueño o gerente residencial del lugar donde usted vive. Si en su trabajo actual tiene menos de 1 año, deberá darnos la información de su trabajo anterior. Si en el lugar donde vive tiene menos de 2 años, también deberá darnos toda la información de sus direcciones anteriores.
7. Copia(s) de Licencia de Manejar y tarjeta(s) del Seguro Social por cada adulto.
8. Prueba de ingresos; ya sea el ultimo talon de cheque o una carta (en papel membretado) de su empleador.
9. A partir del día en que usted sea aprobado, necesitara traer el balance del deposito de seguridad en las siguientes 24 horas.
10. Nuestro deposito de seguridad es regularmente la misma cantidad de la renta, con 2 años en su trabajo, y con talones de cheques. No obstante, si usted tiene aceptable pero mal credito, y/o se le paga en efectivo, podemos subirle el deposito hasta 1.5 mes de renta o mas.
11. Si la aplicación es aprobada, el Aplicante esta de acuerdo en empezar el contrato de 1 año el: \_\_\_\_\_.

Le agradecemos considerar vivir en nuestro edificio y esperamos recibir la informacion especificamos arriba lo mas pronto posible.

Leído y Acordado por: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Firma de Aplicante Fecha Firma de Aplicante Fecha

Leído y Acordado por: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Firma de Aplicante Fecha Firma de Aplicante Fecha

# APPLICATION TO RENT

(Individual applications required from each adult occupant)

As of 9/15/14

NAME \_\_\_\_\_ SOCIAL SECURITY No. \_\_\_\_\_  
 HOME PHONE \_\_\_\_\_ DRIVER'S LICENSE NUMBER (with state) \_\_\_\_\_  
 BUSINESS PHONE \_\_\_\_\_ DATE OF BIRTH (MONTH, DAY, YEAR) \_\_\_\_\_  
 EMAIL: \_\_\_\_\_

1.	ADDRESS	CITY	ZIP CODE	OWNER OR MGR	PHONE	FROM	TO
	PRESENT:						
	REASON FOR MOVING:						
	PREVIOUS:						
	REASON FOR MOVING:						
	PREVIOUS:						
	REASON FOR MOVING:						
2.	PRESENT OCCUPATION			PRIOR OCCUPATION			
	OCCUPATION						
	EMPLOYER						
	BUSINESS ADDRESS						
	BUSINESS PHONE		NAME & TITLE OF SUPERVISOR				
	CURRENT SALARY \$ (Monthly)		HOW LONG? (Month & Years)		SALARY:		HOW LONG?
3.	NAME OF BANK		BRANCH ADDRESS		ACCOUNT NUMBER		
	1.				CHECKING		
					SAVING		
	2.				CHECKING		
					SAVING		
4.	CREDITOR'S NAME		ACCOUNT NUMBER		MO. PYMT. AMT.		
5.	IN CASE OF EMERGENCY NOTIFY	ADDRESS		PHONE	CITY	RELATIONSHIP	
6.	PERSONAL REFERENCE	ADDRESS		PHONE	LENGH OF ACQ'CE	OCCUPATION	
7.	PROPOSED OCCUPANTS		RELATIONSHIP		AGE	OCCUPATION	
8.	AUTOMOBILE - MAKE _____ MODEL _____ YEAR _____ LICENSE #: _____						
	MOTORCYCLE _____ IF SO, DESCRIBE _____						
	WILL YOU HAVE ANY PETS? _____ IF SO, DESCRIBE _____						
	WILL YOU HAVE ANY MUSICAL INSTRUMENTS? _____ IF SO DESCRIBE _____						
	WILL YOU HAVE LIQUID FILLED FURNITURE? _____ IF SO DESCRIBE: _____ DO YOU HAVE INSURANCE? _____						
9.	Applicant represents that statements above made are true and correct and hereby authorizes verification of references to include but not limited to credit checks, unlawful detainer checks & telecredit checks and agrees to furnish additional credit references on request. Applicant agrees to pay for said verification via money order made payable to "Progressive Apartment Management L.L.C.", which check shall accompany this Application. Such payment is part of the application process and is non-refundable charge for the administrative costs of application consideration. The undersigned makes application to rent housing accommodations designated as:						
	Apt No. _____	Located at <u>1215/25 N. Cherokee Ave., Los Angeles, CA 90038</u>					
	Date _____, 201_____	Time _____					
	Applicant's Signature _____						
	Word/mydocs/aplicación para alquilar						

**PROGRESSIVE APARTMENT MANAGEMENT, LLC.**

**P.O. Box 402, Van Nuys, CA 91408**

**LAWSUIT DISCLOSURE STATEMENT**

Thank you for your interest in applying for an apartment for rent. Please answer the following:

Have you ever sued anyone? \_\_\_\_\_

If yes, who? \_\_\_\_\_

Reason: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been sued? \_\_\_\_\_

If yes, by whom? \_\_\_\_\_

Reason: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I swear under the penalty of perjury that the above answers are true:

Print Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address where you are applying: \_\_\_\_\_ # \_\_\_\_\_, Los Angeles, CA 90038

This disclaimer will not be cause to accept or decline your application. Thank you!